

Application for Internship

Personal Information

Last name: _____ First name: _____ MI: _____

Street address: _____

City: _____ State: _____ Zip: _____

SS#: _____ Age (if under 18): _____ Phone: _____

Education

Current

Name of institute: _____ Type of degree/Diploma: _____

Course of study: _____ Anticipated graduation date: _____

Number of credits completed: _____ Grade point average (GPA): _____

Previous

Name of institute: _____ Type of degree/Diploma: _____

Course of study: _____ Anticipated graduation date: _____

Number of credits completed: _____ Grade point average (GPA): _____

List Special Skills and Abilities

For example, foreign languages, computer skills, office machines, typing, etc.:

Availability

Please fill in the hours you are available to work in the chart provided:

Dates available: From _____ to _____

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From:						
To:						

Total number of hours desired: _____ Hours per week desired: _____

Types of Internship Sought



Employment History

(Start with most recent)

Company name: _____

Address: _____ Supervisor's name: _____

From: _____ To: _____ Salary: _____

Reason for leaving: _____

Briefly describe duties and responsibilities: _____

Phone: _____ May we contact your supervisor for a reference? _____

Company name: _____

Address: _____ Supervisor's name: _____

From: _____ To: _____ Salary: _____

Reason for leaving: _____

Briefly describe duties and responsibilities: _____

Phone: _____ May we contact your supervisor for a reference? _____

Personal Statement

Please let us know about you, including your interests, goals, and hobbies:

List of References and Contact Information

(Please no relatives)

Signature

The information provided this application is true, correct, and complete.

Any misstatement or omission of fact on this application may result in dismissal.

Signature: _____ Date: _____

The Jewish Museum is an Equal Opportunity Employer.

